



FIRE FIGHTER TRAINING REIMBURSEMENT APPLICATION AND AGREEMENT

WSP No: _____

PART ONE – IDENTIFICATION																
Name of Fire Agency							Federal Employer Identification Number									
Mailing Address							Telephone		Fax							
Protection Class	FDID	Region	E—Mail Address				Number of Fire Fighters in Agency Volunteer: Paid:									
Name of Fire Agency Chief					Name of Fire Agency Training Officer/Point of Contact											
Anticipated Training Program Start Date			Anticipated Training Program Completion Date				Estimated Number of Students									
PART TWO – APPLICATION/AGREEMENT				PART THREE – TRAINING VERIFICATION								Hours Eligible for Payment (WSP use only):				
Completed by the Fire Service Agency when applying for Fire Fighter I Training Reimbursement				Completed by the Fire Service Agency after all Fire Fighter I training has been completed.												
Fire Fighter Name (Last, First, Middle Initial)		Date of Birth (Month, Day, Year)	Estimated Number of Hours	Number of Fire Fighter training hours by Module										Total Eligible Hours for Payment:		
				0	I	II	III	IV	V	VI	VII	VIII	IX		X	Total Hours
1																
2																
3																
4																
5																
6																
7																
8																
9																
10																
11																
12																
Are there any Continuation Pages? <input type="checkbox"/> No <input type="checkbox"/> Yes, there are ____ Continuation Pages				I certify that each fire fighter listed on this form has met all the qualifications for the skills identified in these training modules.								Total Eligible Hours for Payment:				
The parties signing below warrant that they have read and understand this Application/Agreement and have the authority to enter into this Application/Agreement.																
Signature		Date		Certifying Official Signature				Date								
Printed Name		Title		Printed Name				Title								
ACCEPTED BY THE WASHINGTON STATE PATROL:				FOR WSP USE ONLY												
				Verified by:						Amount of Payment:						
Signature		Date		Approved for Payment :				Date:								
TRANS CODE	FUND/AI/PI/PROJECT/SUB OBJ	INVOICE NUMBER	WARRANT TOTAL	DOC DATE	PMT DUE DATE	CURRENT DOC NO.	REF DOC DO	VENDOR NO	ACCT APPROVAL FOR PAYMENT							
	086-531-00460-FFT1-NZ															

APPROVED AS TO FORM BY THE OFFICE OF THE ATTORNEY GENERAL _____

GENERAL TERMS AND CONDITIONS

1. **Purpose.** This Interagency Agreement (Application/Agreement), pursuant to Chapter 39.34 RCW (Interlocal Cooperation Act), is made and entered into by and between the Washington State Patrol, hereinafter referred to as "WSP," and the statutorily authorized fire agency within the State of Washington identified on Page 1 of this Agreement, hereinafter referred to as "Fire Agency." The purpose of this Application/Agreement is to reimburse the Fire Agency for Fire Fighter training in accordance with RCW 43.43.934.
2. **Statement of Work.** If the Fire Agency wishes to be reimbursed under the Fire Fighter Training Program, the Fire Agency shall complete Parts One and Two of this Application/Agreement prior to beginning training, and forward this Application/Agreement to the WSP Office of the State Fire Marshal for approval. Once WSP approves this Application/Agreement, a copy of this Application/Agreement with WSP's signature shall be sent to the Fire Agency; the Fire Agency may proceed with training once this approval has been received. The Fire Agency shall conduct all training in accordance with WSP's The Basic Fire Fighter Training Program, 4th Edition, dated 01/01/04, which is incorporated into this Application/Agreement by this reference. The Fire Agency will complete the training described in this Application/Agreement no later than 360 days after WSP's approval.
3. **Billing Procedures.** Once training is completed, the Fire Agency will complete Part Three of this Application/Agreement, and forward it to the WSP Office of the State Fire Marshal. When the completed Application/Agreement is accepted by WSP, WSP will reimburse the Fire Agency at hourly reimbursement rates established in 43.43.934 RCW, minus any payments for Fire Fighter training received by any fire fighter identified in this Application/Agreement in excess of 200 hours. Claims for payment submitted by the Fire Agency to WSP for costs due and payable under this Application/Agreement shall be paid by WSP if received by WSP within 120 days from the Anticipated Program Completion Date.
4. **Agreement Alterations and Amendments.** This Application/Agreement may be amended by mutual agreement of the parties. Such amendments shall not be binding unless they are in writing and signed by personnel authorized to bind each of the parties.
5. **Complete Agreement.** This Application/Agreement, including these General Terms and Conditions and any other documents incorporated by reference, contains all of the terms and conditions agreed upon by the parties. No other understandings or representations, oral or otherwise, regarding the subject matter of this Application/Agreement shall be deemed to exist or bind the parties.
6. **Compliance with Civil Rights Laws.** During the period of performance for this Application/Agreement, both parties shall comply with all federal and state nondiscrimination laws.
7. **Disputes.** In the event that a dispute arises under this Application/Agreement, it shall be determined in the following manner: The Chief of the WSP shall appoint one member to the Dispute Board. The Fire Agency shall appoint one member to the Dispute Board. The Chief of the WSP and the Fire Agency shall jointly appoint an additional member to the Dispute Board. The Dispute Board shall evaluate the dispute and make a determination of the dispute. The determination of the Dispute Board shall be final and binding on the parties hereto.
8. **Hold Harmless.** Each party shall defend, protect, and hold harmless the other party from and against all claims, suits, and/or actions arising from any negligent or intentional act or omission of that party's employees, agents, and/or authorized subcontractor(s) while performing under this Application/Agreement.
9. **Records Maintenance.** The Fire Agency shall retain all training records resulting from this Application/Agreement for a minimum of seven years from the date of payment by WSP. These records shall be subject to inspection, review, or audit by the WSP, other personnel duly authorized by either party, the Office of the State Auditor, and federal officials so authorized by law. The Office of the State Auditor, federal auditors, and any persons duly authorized by the parties shall have full access and the right to examine any of these materials during this period.
10. **Termination.** Either party may terminate this Application/Agreement upon thirty (30) calendar days' written notification to the other party. If this Application/Agreement is so terminated, the terminating party shall be liable only for performance in accordance with the terms of this Application/Agreement for performance prior to the effective date of termination.

WASHINGTON STATE PATROL
OFFICE OF THE STATE FIRE MARSHAL
PO BOX 42600, OLYMPIA WA 98504-2600